



Truancy Intervention Tiers

When a student misses three days, classroom teacher will call parent. This call will be documented and given to attendance designee in the building.

Tier 1 5 Unexcused Absences

- Central Office will send truancy letter after 5 unexcused absences
- Attendance Clerical at building will supply attendance designee in building list of students with 5 unexcused absences
- Attendance designee will schedule meeting with student and parent
 - Attendance Contract will be developed and signed by parent, student and designee
 - Mentor will be assigned to student
 - Attendance will be reviewed weekly with follow up conversations/meetings as needed

Tier 2 3 Additional Unexcused Absences after Attendance Contract signed

- School Designee notifies Attendance Supervisor
- Parent and student meets with Coordinated School Health and Social Worker
- Individualized Assessment is given
- Referrals to counseling and community based services are made if needed

Tier 3 2 Additional Unexcused Absences after Tier 2 Intervention

- School Designee notifies Attendance Supervisor
- Restorative Practices with Family and Attendance Supervisor

1 Additional Unexcused Absences after Tier 3 Referral to Juvenile Court

Parents continue to receive truancy letters at every 5 unexcused absence