

## TIME SHEET DEADLINE 2021-2022

Draft 3/30/21

<u>TIME SHEET DATES</u>	<u>PAYROLL DATES</u>	<u>TIME SHEET DEADLINE</u>
June 14 - June 27, 2021	July 8, 2021 ( 7 day check)	Monday, 6/28/21
June 28 - July 11, 2021	July 22, 2021	Monday, 7/12/21
July 12 - July 25, 2021	August 5, 2021	Monday, 7/26/21
July 26 - Aug 8, 2021	August 20, 2021	Monday, 8/9/21
Aug 9 - Aug 22, 2021	September 3, 2021	Monday, 8/23/21
Aug 23 - Sept 5, 2021	September 17, 2021	Thursday, 9/9/21 ( <i>Labor Day</i> )
Sept 6 - Sept 19, 2021	October 1, 2021	Monday, 9/20/21
Sept 20 - Oct 3, 2021	October 15, 2021	Monday, 10/4/21
Oct 4 - Oct 17, 2021	October 29, 2021	Monday, 10/18/21
Oct 18 - Oct 31, 2021	November 12, 2021	Monday, 11/1/21
Nov 1 - Nov 14, 2021	November 24, 2021	Monday, 11/15/21
Nov 15 - Nov 28, 2021	December 10, 2021	Monday, 11/29/21
Nov 29 - Dec 12, 2021	December 23, 2021	Monday, 12/13/21
Dec 13 - Dec 26, 2021	January 7, 2022	Monday, 12/27/21
Dec 27 - Jan 9, 2022	January 21, 2022	Monday, 1/10/22
Jan 10 - Jan 23, 2022	February 4, 2022	Monday, 1/24/22
Jan 24 - Feb 6, 2022	February 18, 2022	Monday, 2/7/22
Feb 7 - Feb 20, 2022	March 4, 2022	Tuesday, 2/22/22
Feb 21 - March 6, 2022	March 18, 2022	Monday, 3/7/22
March 7 - March 20, 2022	April 1, 2022	Monday, 3/21/22
March 21 - April 3, 2022	April 13, 2022	Monday, 4/4/22
April 4 - April 17, 2022	April 29, 2022	Monday, 4/18/22
April 18 - May 1, 2022	May 13, 2022	Monday, 5/2/22
May 2 - May 15, 2022	May 27, 2022	Monday, 5/16/22
May 16 - May 29, 2022	June 10, 2022	Tuesday, 5/31/22 ( <i>Memorial Day</i> )
May 30 - June 12, 2022	June 24, 2022	Monday, 6/13/22
<i>June 13-june 26, 2022 ( Next School Year)</i>	<i>July 7th, 2022</i>	<i>Monday 6/27/22</i>

**TIME SHEET DEADLINE - DUE BY 10AM**

**TIME SHEETS NOT RECEIVED BY DEADLINE MAY NOT BE PROCESSED ON THE PAYROLL INDICATED**

**TIMEPIECE IS DUE EVERY MONDAY FOR WEEK PRIOR BY NOON**