

Student Parking

Parking on the grounds of Overbrook High School is a privilege reserved for students in good standing. Now that you have been issued your parking tag, it becomes your responsibility to follow all rules and regulations to avoid placing your parking privilege in jeopardy.

PLEASE NOTE: ALL VEHICLES MAY BE SUBJECTED TO RANDOM SEARCHES WHILE ON SCHOOL PROPERTY

1. Use your assigned numbered parking spot only
2. Use proper entrances and exits
3. Follow traffic flow
4. Park in the area designated by school officials
5. Drive on school grounds at reduced speed (5mph as posted)
6. Stay clear of all bus traffic during morning arrival and afternoon departure
7. No double slotting
8. Once parked, you are to lock your vehicle and enter the building
NO LOITERING ON THE PARKING LOT!
9. You are responsible for your vehicle while it is parked on school grounds and it must be locked. Any wrongful activity involving your vehicle will be your responsibility
10. The parking lot and your vehicle are off limits during school hours. You may only go to your vehicle after securing a pass from a building administrator
11. If you find there are no available parking spots, **DO NOT PARK IN THE FACULTY SECTION OR THE BUS LOADING AREA**
12. If your assigned spot is taken, copy the license plate # and bring that to the main office. Park your car along the fence of the football field
13. Your attendance, academic and disciplinary records will be monitored throughout the school year. If a decline in any of these areas becomes evident, your parking permit may be suspended
14. During the year, if you change vehicles, the change must be reported immediately to the main office
15. The SRO at Overbrook High School will be speaking to you regarding the importance of following rules, as well as safety
16. Violation of the above rules and regulations will be handled in accordance with the procedures as outlined in the **DISCIPLINE PROCEDURE MANUAL**

OVERBROOK HIGH SCHOOL

DATE: _____

REQUEST FOR PERMISSION TO DRIVE TO SCHOOL AND PARK ON GROUNDS

We, the undersigned parents/guardians of _____ grant permission to the above-mentioned student to use an automobile for transportation between home and school. This permission is granted with the full realization that transportation is provided for all students who are legally required to be transported on school buses, and that we, as parents/guardians, will assume responsibility for the operation of this vehicle. It is further understood that the student, while operating the vehicle for transportation between home and school, must comply with regulations established by the school and municipality.

1. The vehicle must be parked on the parking lot in the area that is designated by the school authorities
2. The driver is not to exceed the posted speed limit of 5mph and will drive with extreme care
3. The driver is to use the proper entrance and exit driveways at all times
4. Violation of school rules on punctuality, misusing vehicle during school hours, leaving school without permission, etc. will result in withdrawal of driving privilege
5. The Board of Education requires all vehicles, driven regularly by students, to be covered by both public liability and property damage insurance. Satisfactory proof of this insurance must be presented to the main office

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PLEASE COMPLETE THE FOLLOWING INFORMATION:

Make of Vehicle _____ Year _____ Model of Vehicle _____

Color _____ License Plate # _____ Driver's License # _____

Registered Owner _____ Student's Phone # _____

Student's Address _____

INSURANCE INFORMATION

Name of Company _____

Policy Number _____ Expiration Date _____

I AGREE TO COMPLY WITH THE RULES:

Student's Signature _____ HR _____ Grade _____

Parent/Guardian's Signature _____

Failure to comply will result in withdrawal of privilege of driving vehicle on school grounds. Permission to drive to school does not imply that the student is free from other school obligations; namely, being in homeroom on time.

PARKING PERMIT # _____ Parking Spot _____

STUDENT IS TO COMPLETE FORM AND RETURN TO THE MAIN OFFICE WITH DRIVER'S LICENSE, REGISTRATION, AND INSURANCE CARD. A PARENT/GUARDIAN SIGNATURE IS REQUIRED EVEN THOUGH THE STUDENT MAY BE 18 YEARS OLD.