

HOT SPRINGS SCHOOLS 14J
Regular School Board Meeting
February 8, 2010
High School Library

Call to Order: 7:30 p.m.

Roll: Terry Prongua, Julie White, Kim Baker, Dirk Roosma, Carol Heath, Frank Salmi, Sean Estill, Larry Markuson and Carmen Jackson

Absent: Sheila Matt

Visitors: Judy Norgaard, Tammy McAllister, Lori Heidegger, and Lynette Ek

Non-Agenda:

The Hot Springs Elementary PTO would like to restructure the elementary parking lot. Currently the lot is congested and very unsafe before school and after school. The PTO presented a solution to the Board and would like approval to continue researching the costs of parking lot improvements.

Minutes: Move to approve the minutes of the January 11, 2010, regular board meeting with the addition of Frank Salmi as in attendance.

Baker/Salmi (P)

Move to approve the minutes of the January 19, 2010, special meeting with the addition of Frank Salmi as in attendance.

Baker/White (P)

Correspondence:

None

Warrants:

- Elementary Warrants
 - Claims #32764 - 32812 \$26,838.19
 - Claims #32808 - 32843
 - Payroll #32787 - 32807 \$83,068.54White/Baker (P)
- High School Warrants
 - Claims #32764 - 32812 \$23,871.44
 - Claims #32808 - 32843
 - Payroll #32787 - 32807 \$51,403.36Baker/Salmi (P)

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Extracurricular Fund Review:

Move to approve the December Activity checks #12946 - #12984 (\$4,468.11).
White/Baker (P)

Principal's Report:

1. Enrollment is 111 Students.
2. Little Dribblers
 - a. 2nd & 3rd and 4th & 5th team
 - b. Coached by Stacy Torgerson, Miker Mueller, Carrie Guenzler, Sheri Lien, Amanda Foster & Lisa Mueller
3. The Impact Aid Application has been completed. There are fewer students enrolled this year that have parents living or working on Tribal Trust land this year. This decrease will cause the Impact Aid payment to be less next year.
4. MAEMSP Conference was in Missoula January 26th – 29th. Several topics were presented including:
 - a. Love and Logic presentation – Dr. Betsy Geddes
 - b. Earth to Administrators...Are You Listening? – Dr. Debbie Silver
 - c. Breakfast Options – Missoula County Public Schools
 - d. Teacher Evaluation – Tammy Lacey
 - e. Using Technology to Improve Student Learning – Hellgate Elementary
5. PTO
 - a. The PTO has established the Courteous Kids Program. The program rewards kids with coupons for being courteous. The coupons can be redeemed for small items that will be sold or put into a drawing.
 - b. The group would also like to make some changes to the Elementary Parking Lot to address some of the safety issues with the layout.
 - c. They will be sponsoring a Spring Family Fun Night on April 15th.
6. MAP Testing & MontCAS Testing will be coming up in February and March.
7. On February 3rd, the 4th Grade went ice fishing on Lonepine Reservoir. They do this with the Fish and Wildlife.
8. The 6th Grade traveled to Evergreen on February 8th.
9. The 6th Grade is participating in the Pennies for Patients Fundraiser. They will be collecting money through February 18th. This program raises funds for cancer treatment/research

Superintendent's Report:

1. Enrollment
 - a. 7th Grade 19
 - b. 8th Grade 17
 - c. Junior High Total 36 Same as last month
 - d. 9th Grade 13
 - e. 10th Grade 14
 - f. 11th Grade 13
 - g. 12th Grade 21
 - h. High School Total 61 Down three from last month
 - i. 7-12 Total 97 down 3 from last month
2. The 1st Semester ended on January 14, 2010.

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3. Mr. Hess and Mr. Markuson attended the annual MHS A meeting January 17th - 18th.
 - a. MHS A will now appoint a committee to study the possible adoption of competitive cheerleading, and other female sports which could include gymnastics, badminton, bowling, skiing, and any other the committee deems worthy of exploration.
 - b. The 35 point rule in football was amended so that a running clock is possible at any time during the game, and the 55 point rule has been taken out.
4. Mr. Markuson attended two meetings with OPI during the month of January. The first was specifically concerning the 5 year plan. Also in attendance was Jerry Pauli (Thompson Falls), Pat Ingraham (Sanders County State Rep), Renee' Boisseau (Kila), Joel Voytoski (Evergreen School), Todd Fiske (West Valley School), Mike Nicosia (Columbia Falls), Marilyn LaSorte (Columbia Falls), Dennis Parman (Deputy Superintendent at OPI), and Nancy Coopersmith (Assistant Superintendent at OPI). At the meeting we discussed our frustrations with the current reporting model OPI has required and the overwhelming amount of time it requires. Dennis and Nancy listened and took notes.
The second meeting was with several (approximately 50) Administrators from around the State, Dennis Parman, and Madalyn Quinlan (OPI's Chief of Staff). In this meeting Dennis spoke about Race to the Top Grant. Madalyn spoke about some of the other grants OPI is getting to streamline their data services. We also spent about an hour talking about the paperwork that is required by OPI, specifically the redundancy, meaninglessness, and sheer volume of it. Some possible solutions were discussed as well.
5. MQEC has a new Director (Mark Lambrecht), a new Mission Statement, and a new Board. More information can be found at <http://mqec.org>.
6. On January 19 - 20, 2010 Mr. Markuson attended the 2nd annual Energy Summit.
7. The National Honor Society hosted a Spaghetti Feed and Parent Night on January 20th. Miss Clark gave a presentation on the Districts Bullying Program. The event was well attended by students and their parents.
8. Spring pictures will be tomorrow, February 9th.
9. This is the last week of the regular basketball season. The teams will be playing at Noxon on Friday and home on Saturday against Two Eagle.
10. Little guy wrestling starts on Monday, February 15th.
11. The District Basketball Tourney will be held in Ronan and will start on Thursday, February 18th.
12. Missoula Childrens Theater will begin on March 1st. Performances will be held on March 5th. This year they are performing Robinson Crusoe.
13. The web page is up and going. There is more work to do, but we do have a good start. Mr. Estill will be giving a virtual tour.
14. Computer Service Providers
 - a. There are 6 proposals from Computer Services Providers that have been distributed to the Board.
15. Amy Anderson, the Drama Advisor, would like to request permission to have Drama practice during 8th period. Currently 2 students have signed up to participate in Drama if it remains after school. Many more have expressed an interest if practice is held during 8th period. Trustee Prongua expressed his concerns with allowing an extra-curricular event to practice during the school day. Overall the Board agreed to allow Amy to have Drama practice during 8th period.
16. School Calendar- Mr. Markuson requested direction from the Board as to the type of calendars they would like to see. Specifically, if the Board wanted a combination of 4 and 5 day calendars.

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A few parents in attendance expressed their concerns with their elementary students. Those parents felt the days were too long for their kids, and the quality of their education was at risk because they seem to be over expended.

The board requested Mr. Markuson and Mr. Estill compile both 4 and 5 day week calendars. They also requested Mr. Markuson re-visit the issue with the community and parents. The District will be conducting another survey and will present the results at the March meeting.

17. Possible upcoming travel

- a. February 16 – Thompson Falls – SPED Coop Board meeting - monthly
- b. February 18 – Kalispell – Northwest Montana Educational Cooperative - monthly
- c. March 3 – Kalispell – MASS regional monthly meeting
- d. March 16 – Thompson Falls – SPED Coop Board meeting – monthly
- e. March 18 – Kalispell – Northwest Montana Educational Cooperative - monthly
- f. March 22 & 23 – Helena – MASS Spring Conference – annual

Move to approve the upcoming Superintendent’s travel.

Baker/White (P)

Computer Service Providers

Mr. Markuson distributed six RFP’s that were completed for the IT services. The board would like to table the discussion on the IT Proposals until the March to allow them time to review the proposals.

School Election Resolution

The Board will table the Resolution until March 8th so the Clerk can further investigate the term length for the Camas Prairie position.

Board Policies – 1st Reading

See pages 4 – 10 for copies of the following policies.

- | | |
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| • 4120 – Public Relations | Baker/White |
| • 4301 – Visitors to Schools | Baker/Roosma |
| • 4310 – Public Complaints and Suggestions | White/Salmi |
| • 4316 – Accommodating Individuals with Disabilities | White/Roosma |
| • 4330 – Community Use of School Facilities | Baker/Salmi |
| • 4330P – Rules and Regulations for Building Use | Table |
| • 4600 – Notice to Parents Required by No Child Left Behind Act of 2001 (“NCLB”) | Baker/Heath |

Quality School Grant Review-

Mr. Markuson met with ADG to discuss the District intentions for the old gym and the improvements. The Planning Grants have all been awarded by the State, but ADG felt with the first report done in 2008, there was enough information to apply for the facility grants that are being awarded in March. The District will submit the grant application with the primary focus being

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based on the unsafe condition of the old gym. The grant will include renovations to bring the gym up to safety specifications and the addition of two classrooms.

AT this stage of the Grant application, the Board must designate an Administrator for the grant. AGD will provide this service to the District for less than \$6000. This service cannot be funded by the grant and will include reviewing contractor invoices and submitting the required reports to the State.

Move to hire ADG to Administer the Quality Schools Grant services.
Baker/White (P)

Board Policies - 2nd Reading

- 2333 - Participation in Commencement Exercises Baker/Heath
- 2413 - Credit Transfer and Assessment for Placement Baker/Roosma

Superintendent Evaluation -

Mr. Markuson requested the Board buy back vacation days that are over and above the accrument allowable at the end of the school year.

Move to approve the purchase of unused vacation days above the 42 maximum allowable.
Baker/White

Move to amend the previous motion to limit the vacation buyout to 7 days.
Salmi/Baker (P)

Vote on the 1st motion (P)

The laptop and PDA purchase approval will be removed from the contract.
Mr. Markuson will bring a counter proposal to the March meeting.

March Agenda

- HSES PTO - Elementary Parking Lot
- 1st Reading - 4330P
- Board Policy 5000 series
- School Election
- Computer Service Providers
- Superintendent Contract
- Teacher Contracts
- School Calendar - 4 day week

Adjourn 9:50 p.m.

Chairman

Clerk

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4120 Public Relations

The District will strive to maintain effective two-way communications with the public to enable the Board and staff to interpret schools' needs to the community and provide a means for citizens to express their needs and expectations to the Board and staff.

The Superintendent will establish and maintain a communication process within the school system and between it and the community. Such public information program will provide for news releases at appropriate times, arrange for media coverage of District programs and events, provide for regular direct communications between individual schools and the citizens they serve, and assist staff in improving their skills and understanding in communicating with the public.

The District may solicit community opinion through parent organizations, parent-teacher conferences, open houses, and other events or activities which may bring staff and citizens together.

Legal Reference: Art. II, Sec. 8, Montana Constitution - Right of participation
 Art. II, Sec. 9, Montana Constitution - Right to know

Policy History:

Adopted on:

Reviewed on:

Revised on:

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4301 Visitors to Schools

The District encourages visits by Board members, parents, and citizens to all District buildings. All visitors shall report to the principal's office on entering any District building. Conferences with teachers should be held outside school hours or during the teacher's conference or preparation time.

Cross Reference: 4313 Disruption of School Operations

Policy History:

Adopted on:

Reviewed on:

Revised on:

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4310 Public Complaints and Suggestions

The Board is interested in receiving valid complaints and suggestions. Public complaints and suggestions shall be submitted by the Uniform Complaint Procedure to the appropriate-level staff member or District administrator. Each complaint or suggestion shall be considered on its merits.

Unless otherwise indicated in these policies or otherwise provided for by law, no appeal may be taken from any decision of the Board.

Cross Reference: 1700 Uniform Complaint Procedure

Policy History:

Adopted on:

Reviewed on:

Revised on:

4316 Accommodating Individuals With Disabilities

Individuals with disabilities will be provided opportunity to participate in all school-sponsored services, programs, or activities on a basis equal to those without disabilities and will not be subject to illegal discrimination.

The District may provide auxiliary aids and services when necessary to afford individuals with disabilities equal opportunity to participate in or enjoy the benefits of a service, program, or activity.

The Superintendent is designated the Americans with Disabilities Act Title II Coordinator and, in that capacity, is directed to:

1. Oversee District compliance efforts, recommend necessary modifications to the Board, and maintain the District's final Title II self-evaluation document and keep it available for public inspection for at least three (3) years after its completion date (*for districts having fifty (50) or more full- or part-time employees*).
2. Institute plans to make information regarding Title II protection available to any interested party.

An individual with a disability should notify the Superintendent or building principal if they have a disability which will require special assistance or services and what services are required. This notification should occur as far as possible before the school-sponsored function, program, or meeting.

Individuals with disabilities may allege a violation of this policy or of federal law by reporting it to the Superintendent, as the Title II Coordinator, or by filing a grievance under the Uniform Complaint Procedure.

Cross Reference: 1700 Uniform Complaint Procedure

Legal Reference : Americans with Disabilities Act, 42 U.S.C. §§ 12111, et seq., and 12131, et seq.; 28 C.F.R. Part 35.

Policy History:

Adopted on:

Revised on:

4330 Community Use of School Facilities

School facilities are available to the community for educational, civic, cultural, and other noncommercial uses consistent with the public interest, when such use will not interfere with the school program or school-sponsored activities. Use of school facilities for school purposes has precedence over all other uses. Persons on school premises must abide by District conduct rules at all times.

Student and school-related organizations shall be granted the use of school facilities at no cost. Other organizations granted the use of school facilities shall pay fees and costs. The Superintendent will develop procedures to manage community use of school facilities, which will be reviewed and approved by the Board. Use of school facilities requires the Superintendent's approval and is subject to the procedures.

Administration will approve and schedule various uses of school facilities. A master calendar will be kept in the office for scheduling dates to avoid conflicts during the school year. Should a conflict arise, the District reserves the right to cancel an approved request when it is determined that the facilities are needed for school purposes. Requests for use of school facilities must be submitted to the Superintendent's office in advance of the event.

Legal Reference: § 20-7-805, MCA Recreational use of school facilities secondary
Lamb's Chapel v. Center Moriches Union Free School Dist., 113
S.Ct. 2141

Policy History:

Adopted on:

Reviewed on:

Revised on:

4600 Notice to Parents Required by No Child Left Behind Act of 2001 ("NCLB") *

Improving Basic Programs Operated by Local Educational Agencies

1. As required by NCLB § 1111(h)(6)(A): At the beginning of each school year, a district that receives Title I funds shall notify the parents of each student attending any school receiving Title I funds that the parents may request, and the district will provide the parents on request, information regarding the professional qualifications of the student's classroom teachers, including, at a minimum, the following:
 - a. Whether the teacher has met the state qualifications and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
 - b. Whether the teacher is teaching under emergency or other provisional status.
 - c. The teacher's baccalaureate degree major and any other graduate certifications or degrees.
 - d. Whether paraprofessionals provide services to the student and, if so, their qualifications.
2. As required by NCLB § 1111(h)(6)(B)(i): Districts must provide parents information on the level of achievement of the parent's child in each of the state academic assessments.
3. As required by NCLB § 1111(h)(6)(B)(ii): Districts must provide parents timely notice that the parent's child has been assigned, or has been taught for four (4) or more consecutive weeks by, a teacher who is not highly qualified.

Limited English Proficient Students

1. As required by NCLB § 1112(g)(1)(A) and (g)(2) and § 3302(a): Districts must inform a parent of a limited English proficient child identified for participation or participating in such a program, of the reasons for their child being identified, their child's level of English proficiency, instructional method, how their child's program will meet the child's needs, how the program will help the child learn English, exit requirements for the program to meet the objectives of any limited English proficiency, and information regarding parental rights.
2. As required by NCLB § 1112(g)(1)(B) and § 3302(b): Each district using Title I funds to provide a language instruction educational program, that has failed to make progress on the annual measurable achievement objectives described in § 3122 for any fiscal year for which part A is in effect, shall separately inform the parents of a child identified for participation or participating in such a program, of such failure not later than thirty (30) days after such failure occurs.

3. As required by NCLB § 1112(g)(4) and § 3302(e): Each district shall implement an effective means of outreach to parents of limited English proficient students to inform the parents regarding how they can be involved in their child's education and be active participants in assisting their child to attain English proficiency, achieve at high levels in core academic subjects, and meet challenging state academic achievement standards and state academic content standards expected of all students. In addition, the outreach shall include holding and sending notice of opportunities for regular meetings for formulating and responding to parent recommendations.

Academic Assessment and Local Education Agency and School Improvement

1. As required by NCLB § 1116(b)(6): Districts shall promptly provide to parents of each student enrolled in an elementary school or a secondary school identified for school improvement under § 1116(b)(1)(E)(I), for corrective action under § 1116(b)(7)(C)(I), or for restructuring under § 1116(b)(8)(A)(I):
 - a. An explanation of what the identification means and how the school compares in terms of academic achievement to other district schools and the state educational agency;
 - b. The reasons for the identification;
 - c. An explanation of what the school identified for school improvement is doing to address the problem;
 - d. An explanation of what the district or state educational agency is doing to help the school address the achievement problem;
 - e. An explanation of how the parents can become involved in addressing the academic issues that caused the school to be identified for school improvement; and
 - f. An explanation of the parents' option to transfer their child to another public school under paragraphs (1)(E), (5)(A), (7)(C)(i), (8)(A)(i), and subsection (c)(10)(C)(vii) (with transportation provided by the agency when required by paragraph (9)) or to obtain supplemental educational services for the child in accordance with subsection (e).
2. As required by NCLB § 1116(b)(8)(c): Whenever the school fails to make adequate yearly progress and/or is restructured, the district shall provide the teachers and parents with an adequate opportunity to comment and participate in developing any plan.
3. As required by NCLB § 1116(e)(2)(A): The district shall provide annual notice to parents of:
 - a. The availability of supplemental education services;
 - b. The identity of approved providers of those services within the district or whose services are reasonably available in neighboring districts; and

- c. A brief description of those services, qualifications, and the demonstrated effectiveness of each such provider.

Parental Involvement

1. As required by NCLB § 1118(b): Parents shall be notified of the parental involvement policy, in an understandable and uniform format and, to the extent practicable, in a language the parents can understand. Such policy shall be made available to the local community and updated periodically to meet the changing needs of parents and the school.
2. As required by NCLB § 1118(c): Each school shall:
 - a. Convene an annual meeting at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation and to explain the requirements of the NCLB and the right of the parents to be involved;
 - b. Offer a flexible number of meetings;
 - c. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school-wide program plan under § 1114(b)(2);
 - d. Provide parents of participating children:
 - Timely information about programs under this part;
 - A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet; and
 - If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible.

Education of Homeless Children and Youths

1. As required by NCLB § 722(e)(3)(C): The district shall provide written notice, at the time any homeless child or youth seeks enrollment in the school and at least twice annually while the child or youth is enrolled in the school, to the parent or guardian of the child or youth (or, in the case of an unaccompanied youth, the youth) that:
 - a. Shall be signed by the parent or guardian;
 - b. Sets forth the general rights provided under this subtitle;
 - c. Specifically states:
 - The choice of schools homeless children and youths are eligible to attend;
 - That no homeless child or youth is required to attend a separate

- school for homeless children or youths;
 - That homeless children and youths shall be provided comparable services, including transportation services, educational services, and meals through school meals programs;
 - That homeless children and youths should not be stigmatized by school personnel;
- d. Includes contact information for the local liaison for homeless children and youths.
2. As required by NCLB § 722(g)(2)(B)(iii): In the case of an unaccompanied homeless youth, the district shall ensure that the homeless liaison assists in placement or enrollment decisions, considers the views of such unaccompanied youth, and provides notice to such youth of the right to appeal.
3. As required by NCLB § 722(g)(6)(A)(iv): Each district shall ensure that public notice of the educational rights of homeless children is disseminated where such children and youths receive services under this Act, such as schools, family shelters, and soup kitchens.

Persistently Dangerous Schools

If the district is identified as a persistently dangerous school,¹ the district must, in a timely manner:

1. Notify parents of each student attending the school that the state has identified the school as persistently dangerous.
2. Offer all students the opportunity to transfer to a safe public school within the district. If there is not another school in the district, the district is encouraged, but

¹ **“Persistently dangerous public elementary school or secondary school,”** in the context of the No Child Left Behind Act of 2001 (ESEA), a Montana public elementary or secondary school is considered to be persistently dangerous if each of the following two conditions exist:

(1) In each of three consecutive years, the school has a federal or state gun-free schools violation or a violent criminal offense has been committed on school property, and

(2) In any two years within a three-year period, the school has experienced expulsions for drug, alcohol, weapons or violence that exceed one of the following rates –

- (a) more than five expulsions for a school of less than 250 students,
- (b) more than 10 expulsions for a school of more than 250 students but less than 1000 students, or
- (c) more than 15 expulsions for a school of more than 1,000 students.

not required, to explore other options such as an agreement with a neighboring district to accept transfer students.

3. For those students who accept the offer, complete the transfer.

In addition a district must also:

1. Develop a corrective action plan; and
2. Implement the plan in a timely manner.

Parental notification regarding the status of the school and the offer to transfer students may be made simultaneously.

Student Privacy

1. As required by NCLB § 1061(c)(2)(A): The student privacy policies developed by the district shall provide for reasonable notice of the adoption or continued use of such policies directly to the parents of students enrolled in schools served by the district. At a minimum, the district shall:
 - a. Provide such notice at least annually at the beginning of the school year and within a reasonable period of time after any substantive change in such policies; and
 - b. Offer an opportunity for the parent to opt the student out of the activity.
2. As required by NCLB § 1061(c)(2): All districts shall provide reasonable notice of such existing policies to parents and guardians of students, e.g., *"The Board has adopted and continues to use policies regarding student privacy, parental access to information, and administration of certain physical examinations to minors. Copies of those policies are available on request."*

[* This list of parental notice requirements may not be exhaustive. The only notices applying to districts that do **not** receive Title I funds are those regarding student privacy. The notices described in this administrative procedure are paraphrased; please see the specific NCLB section cited for the exact requirements.]

Policy History:

Adopted on:

Reviewed on:

Revised on: